

Executive Order
71-4496

25 August 1971

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT: Talk with Jerry Burke

1. I talked to Burke today about the problem you raised of the accumulation of CIA material in PFIAB files. Burke was sympathetic and forthcoming. He said that when he came on the job about a year ago, he found a great backlog of files and a bad security situation in that some eight 3-drawer file cabinets had to be located outside of the vault area. Using the services of a former NSA colleague, a records management and librarian expert, he had these files perused and as a result destroyed 24 file drawers of accumulation. This process has not yet been completed, but Burke stated that 60% of the PFIAB file holdings had already been destroyed and it was his aim to reduce the balance to certain historical documents of obvious importance (annual and special reports to the President, for example) plus only what was necessary for current business. He also found that past Presidents had not drawn on PFIAB files to make up library collections and that the PFIAB holdings had apparently been left untouched.

2. Despite his belief that he was now retaining material on a basis which would satisfy you, he promised to review the remainder and let me know his findings. Burke fully realizes that there would be no problem in borrowing back Agency papers on a need-to-have basis and agreed to keep our documents to a minimum.

(Signed) Bronson Tweedy

Bronson Tweedy
D/DCI/NIPE

cc: DDCI

NIPE:BT:dm
Original - DCI

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